

Tentative Timeline for the 2025 DPH LPHD Consolidated Contract Process

<u>Activity:</u>	<u>Date:</u>
• Estimated program funding amounts due to Bureau of Operations	July 12, 2024
• Consolidated Grid responses due from programs	July 12, 2024
• Letter to Local Health Departments from DPH Deputy Administrators Anna and Jonette	July 26, 2024
• LHD levels/mergers confirmed with OPPA for 2025 contract year	August 2, 2024
• Identify fiscal agent for other LHDs (related to funds transfers)	August 16, 2024
• LHD decisions on “Right of First Refusal” of funds	August 16, 2024
(Note: Programs can consult with Regional Office Directors for historical information.)	
• Program Template Objectives, Boundary Statements, and Quality Criteria due to Bureau of Operations	August 16, 2024
• All pre-packets to Bureau of Operations for CARS approval	August 16, 2024
* All funding going out as a part of the DPH Consolidated Contract will require a Scope of Work (SOW), if program objectives are not negotiated in GAC.	
• Begin posting contracting process information on the web	August 30, 2024
• Base funding program allocations entered in GAC; LHDs begin entering 2025 objectives into GAC and negotiating objectives with contract monitors	September 20, 2024
• DPH and LHD negotiations should be completed	November 8, 2024
• Bureau of Operations sends electronic contract packages to BPC for DocuSign processing	December 6, 2024
• Local agencies complete DocuSign signature process	No later than March 4, 2025
• CARS Payments Begin (reimbursement report for January expenses due approx. 3/8/25)	April 4, 2025

Note: All Tribal funding will be distributed by the DHS Tribal Affairs Office according to their consolidated contracting procedures.